

**OFFICE OF THE CITY COUNCIL**

**HONORABLE TOMMY HAZOURI**  117 WEST DUVAL STREET

2020 – 2021 PRESIDENT 4th FLOOR – SUITE 425

OFFICE: 904-255 -5217 JACKSONVILLE, FLORIDA 32202

FAX: 904-255-5230 EMAIL: [THAZOURI@coj.net](mailto:THAZOURI@coj.net)

**HYBRID VIRTUAL IN-PERSON NOTICE**

**NOVEMBER 16, 2020**

**(11:00 AM)**

**HYBRID VIRTUAL IN-PERSON NOTICE CEREMONY**

**SWEARING-IN/OATH OF OFFICE**

**COUNCIL MEMBER - ELECT KEVIN CARRICO, DISTRICT 4**

**NOVEMBER 17, 2020 (12:00 PM – 1:00 PM)**

**Meeting Time: 12:00 PM – 1:00 PM**

**Please join the meeting by 11:50 AM**

**Meeting ID: 951 4305 9851**

**Passcode: 886771**

Notice is hereby given that the Honorable Tommy Hazouri, Council President of the Jacksonville City Council, hereby approves the **HYBRID VIRTUAL IN PERSON CEREMONY FOR THE FOR SWEARING-IN AND OATH OF OFFICE COUNCIL MEMBER-ELECT KEVIN CARRICO, COUNCIL DISTRICT 4.**  Members of the Jacksonville City Council, Independent Agencies, Elected Officials (or their designees) and other elected or appointed members of Boards and Commission are invited to attend. **This ceremony is scheduled for Tuesday, November 17, 12:00 PM – 1:00 PM, on the Front Steps – Main Entrance – City Hall St James Building, located at 117 West Duval Street, Jacksonville, Florida.**

The ceremony herein can be accessed virtually through the Zoom.US- computer application or in-person on the Duval Entrance 117 West Duval Street City Hall St. James Building, Jacksonville, Florida. Council Members, City staff and the public may attend the meeting at the physical location- but CDC guidelines will be adhered to due to COVID-19. A mandatory mask requirement is in place for all public buildings pursuant to the CDC Guidelines and City Council Processes and Policies.

**WAYS FOR THE PUBLIC TO ACCESS THE CEREMONY:**

1. Sign up for **Zoom. Type - Zoom.US – with Chrome Internet Browser**. **Go to: JOIN A MEETING On Dash Board** Information regarding the Zoom meeting ID and meeting password is listed below:

**Meeting ID: 951 4305 9851 Passcode: 886771**

(You can **LISTEN** to the meeting and **VIEW** the ceremony this way.

**MUST LOG IN WITH (It would be helpful to identify bill to be addressed)**

Full Name – IE: Cheryl L. Brown

2. Watch it on your computer. Streaming site (or COJ streaming site):

<https://www.coj.net/city-council/city-council-meetings-online>

3. **Joining a Zoom Meeting by phone:**

**Dial: 1 301 715 8592 - Meeting ID: 951 4305 9851 Passcode: 886771**

Find your local number: <https://zoom.us/u/a6BJOpHS5>

**INSTRUCTIONS: JOINING A CEREMONY/MEETING BY DIAL-IN PHONE ONLY**

1. Dial numbers provided above. If you dial a toll number, your carrier rates will apply.

2. You will be prompted to enter the [meeting ID](https://support.zoom.us/hc/en-us/articles/201362373-What-is-a-Meeting-ID-) – the  **Meeting ID: 951 4305 9851 Passcode: 886771**

3. If the meeting has not already started and [join before host](https://support.zoom.us/hc/en-us/articles/202828525-Join-Before-Host) is not enabled, you will be prompted to press **#** to

wait if you are participant.

4. You will be prompted to enter your unique participant ID. This only applies if you have joined on the computer

or mobile device or are a panelist in a webinar. **Press # to skip.**

If you join by computer or mobile device later, you can enter the Participant ID to bind your phone and device session together and show your video when you speak on the phone. To enter your Participant ID once you are in the meeting, enter **#Participant ID#**on your phone.

**PHONE CONTROLS FOR DIAL-IN PHONE ONLY PARTICIPANTS**

The following commands can be entered via phone tones using your phone's dial pad while in a Zoom meeting:

* **\*6** - Toggle mute/unmute (While this is a function that is available the mute and unmute function will be controlled by the Host not the participant. To speak, the participant must use the \*9 function to be recognized.)
* **\*9** - Raise hand (Electronic Zoom feature that “Must” be used to be recognized by the Chairman to Speak)
* Refer to: City of Jacksonville Citizen Guide to Council Meetings (Attached)
* Legal Name must appear on Zoom to be recognized by the Chair;
* **DO NOT** state your residence- address as this is not required in this forum – only state

County and Zip Code

* Timeframe set by Chairman – No more than 3 minutes per speaker.

**ADA and TDD ASSISTANCE**

Pursuant to the American with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days’ notification to process; last minute requests will be accepted, but may not be possible to fulfill. Please contact Disabled Services Division at: V- 904-255-5466, TTY-904-255-5476, or email your request to [KaraT@coj.net](mailto:KaraT@coj.net).

All legislative inquires contact Jessica Matthews, Chief of Legislative Services at 904 255 5169 or [JMatthews@coj.net](mailto:JMatthews@coj.net). Please contact Dr. Cheryl L Brown, Director/Council Secretary at [CLBrown@coj.net](mailto:CLBrown@coj.net) 904 255 5193 or refer to the information provided with the notice for specific contact information and/or details.

Please refer to the Jacksonville City Council Webpage at <https://www.coj.net/city-council/events> for future meeting notices, cancellations and other notifications.

For general meeting information please contact Dr. Cheryl L Brown, Director/Council Secretary, at [CLBrown@coj.net](mailto:CLBrown@coj.net) or Jessica Matthews, Chief of Legislative Services, at [JMatthews@coj.net](mailto:JMatthews@coj.net).

XC: Council Members/Staff Jessica Matthews, Chief of Leg. Svcs.

Sharonda Davis, Sr. Mnger. Legislative Services Peggy Sidman, Deputy General Counsel

Paige Johnston, Asst. General Counsel Cheryl L Brown, Council Secretary

Jason Gabriel, General Counsel Jeff Clements, Chief of Research

Kristi C. Sikes, Chief of Administration [CITYC@COJ.NET](mailto:CITYC@COJ.NET)

Electronic Notice Kiosk- 1st Floor City Hall Public Notice System-Council Webpage

Kyle Billy, Council Auditor Kim Taylor, Asst. Council Auditor

Media and Media Box File Copy

Shannon Eller, Asst. General Counsel Bill Killingsworth, P&DD Director